



Background Check Submission



All volunteers, including coaches and assistant coaches must have a cleared background check on file before they may volunteer for BYSA. The background checks are valid for two years.

DO NOT USE YOUR SMART PHONE TO COMPLETE THIS PROCESS. Get on a computer and use either Google Chrome or Firefox. We've seen the most success with those browsers.

HOW TO COMPLETE or REFRESH YOUR BACKGROUND CHECK REQUIREMENTS (see screenshot below):

1. Go to our registration site by clicking on the *Member Login* button on our [BYSA site](#).
2. Log in and click on *Volunteer* tab on the left. (Give this page 30 seconds to fully load. It will look like nothing is happening, but that page is accessing external databases and will need a minute to pull it all together.) Once it loads, you will see something like the screenshot below.
3. Check the *Risk Status* checkbox. That is the where the background checks are initiated or updated. Then click on "Renew & Update".
4. For background checks, the system will require your **social security number**. (NOTE: Neither BYSA nor Sports Connect store your social security number. It is immediately encrypted and transmitted to the vendor for processing.)

Welcome back, Ron Test! Your email address is registrar@bysa.org.

Logout Register Now! 0 0 0

MY ACCOUNT CALENDAR VOLUNTEER MY ORDERS MESSAGES HOME

My Roles & Certificates Back FIND VOLUNTEER ROLES

Ron Test - Head Coach
2020 Fall Soccer (BYSA) Junior Girls
Details Delete

Berlin Youth Soccer Association Berlin Youth Soccer Association

Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status	01/01/1900	None	⚠
<input type="checkbox"/> Concussion Certificate	None	None	⚠
<input type="checkbox"/> Coaching Certificate	None	None	⚠
<input type="checkbox"/> SafeSport	None	None	⚠

Renew & Update

5. Complete the information on the pop-up screen and review the information being submitted for your screening such as name, address, etc. If a social security number is required, that will be displayed for entry and securely transmitted for your background check. Clicking confirm will send your request.

Updates to your risk status and dates will be displayed here as they are made available.

